

ANDAMAN AND NICOBAR POLICE

Right to information Act 2005

17 POINT MANUAL

- xii.) Details in respect of the information, available to or held by it, reduced in an electronic form.

Access to Police

Any person desirous of having access to police or any official of the Police Department can do so by making a personal approach, through correspondence or over telephone. There can be numerous reasons for approaching the police, and some of them could be as under:

1. To report commission of a crime
2. To provide information regarding crime and criminals;
3. For redressal of grievances;
4. To convey about traffic problems or render suggestion;
5. To pass on secret information on crime or sensitive matter;
6. To report incidence of fire
7. To seek driving licenses and Permits;
8. To lodge complaint against police and other officials;
9. For verification of character and antecedents;
10. For transmission of wireless messages;
11. Any other reason in public interest.

Police Station:

1. It is the nerve centre of most of the police activities and any citizen can any time approach a Police Station or Police Out Post, for reporting an offence,

giving information pertaining to crime, criminals or for redressal of grievances. The Duty Officer of a Police Station or Out Post is duty bound to attend to all oral or written complaints received from members of public. Every complaint/information is to be recorded promptly and enquiries/investigation taken up as per the nature of complaint as Cognizable or Non-Cognizable. The visitors to Police Station have a right for a patient hearing from the SHO of Police Station or In Charge Out Post. The SHO of the Police Station will register report given verbally or in writing as Cognizable or Non-Cognizable offences, as the case may be, in the FIR Book / NCFIR Book. Complainant gets a copy of his FIR / NCFIRs, free of cost.

2. In case any complaint is not promptly attended to or registered at Police Station by the Duty Officer or the SHO, a member of Public can approach the Deputy Superintendent of Police / Superintendent of Police concerned / DIG or IGP, who will take necessary action.
3. In case any person involved or wanted in a crime is brought to the Police Station, he is to be questioned by police with due regards to human rights of citizens. The use of third degree or any type of physical torture, ill-treatment or coercion is illegal.
4. No female / child will be brought to the Police Station for interrogation after sunset.
5. Women aggrieved of harassment or ill treatment by husband or relatives, may lodge their complaints with the Officer Incharge of Women Police Cell, Aberdeen Bazaar, Port Blair. A complaint in this regard could also be directly

given to the SHO, DySP or other Senior Officers who would refer it to the officer Incharge Women Police Cell for enquiry. If an offence is made out under I.P.C, the police will lodge FIR and take up regular investigation.

6. A person may also know progress of his complaint/case from SHO of PS concerned on every Saturday between 3.00 PM - 5.00 PM. In case of need of any document / copy of document, he may ask for it in writing from the SHO who shall provide the same at the earliest and not later than a week.
7. Any person aggrieved with the inappropriate conduct of any member of the police force, may send his / her complaint to the Public Grievances Cell, Police Headquarters, Port Blair or complain to DySP or Superintendent of Police. In the event of non-redressal of the same, IGP & DIGP can be approached in Police Headquarters, Port Blair.
8. Any affected person can obtain copy of FIR, Inquest Report, Post Mortem Examination Report, registration documents of vehicle, driving licence of alleged driver in cases of fatal accident for filing compensation in Motor Vehicle Accident Claim Tribunal (MACT) i.e. the Court of Session Judge, Port Blair. These documents shall be made available by SHO of Police Station concerned within one week of registration of case, free of cost.

Traffic Police

Port Blair, the capital city of A & N Islands is fast developing as a modern city. This has led to sudden increase in vehicular traffic on the roads of Port Blair, Andaman Trunk Road as well as other Sub-divisions. This phenomenon has manifested in numerous traffic problems. The number of vehicles in the Islands has risen from 10,000

in 1990 to 42,878 in 2007. With limited resources of manpower and equipment, Traffic Police is trying its level best to achieve the following objectives: -

1. To provide safe and smooth flow of traffic;
2. To effectively enforce traffic rules and regulations;
3. Inculcate road safety awareness among commuters through educative campaigns;

The Action Plan of Andaman & Nicobar Traffic Police is focused on three major areas as mentioned below: -

1. Education
2. Regulation, and;
3. Enforcement

The Action Plan is implemented through coordination with other concerned agencies. Every effort is being made to persuade road users in the traffic management and to carry out awareness campaign for observance of traffic rules. To make enforcement more effective and professional, modern equipment are being used. Regular checking is done to curb violations of traffic rules, over speeding, dangerous/drunken driving, riding without helmet, obstructive parking etc. Training camps for drivers of transport/public service vehicles are also organised regularly.

Andaman & Nicobar Police has constituted a Traffic Advisory Committee for Port Blair as well as for Car Nicobar. Director General of Police is chairman of Traffic Advisory Committee at Port Blair and SP Car Nicobar for the Committee at Car Nicobar. The issues relating to the improvement of traffic regulations/enforcement, education road conditions etc. are discussed in the meetings of above Committees. The Committee at Port Blair comprises SP(D) (Andaman), SE (APWD), Port Blair, Secretary (PCB), Port Blair, Medical Superintendent, G.B.Pant Hospital, Port Blair, President, Member of Commerce, Port Blair, President, Rotary Club(Women), Port Blair, President

Lions Club, A&N Islands, President of Private Bus Owners Association, Representatives of schools and Local Press. Dy.SP Traffic functions as Coordinator.

As part of safety education, workshops, seminars and painting/essay competitions are organized to create awareness and to instill a sense of road discipline and to educate public/road users about safe driving. Classes are organized at schools regarding traffic rules and the importance of road discipline. Children are called Traffic Wardens and given training to control the vehicular traffic movement in front of their schools.

Children Traffic Parks : Children's traffic parks have been set up in Port Blair and Nicobar, which provide an opportunity for children to learn about traffic signals and signages. Cycles and toy cars are available at the traffic park for the use of children visiting the park.

Motor Vehicle Section: The M.V. Section deals with all matters relating Regional Transport Officer and the Superintendent of Police, South Andaman District, has been notified as 'Licensing and Registering Authority' for Andaman & Nicobar District. The power of registration of vehicles and issuance of driving licenses vested with SP South Andaman District. He is assisted by DY. SP (MVS), DY.SP's Middle Andaman, North Andaman and the Southern Group of Islands, for the convenience of general public. The M.V. Section deals with the following matters.

1. Registration of vehicles
2. Issuance of Driving License
3. Issuance of fitness certificate in respect of vehicles
4. Issue and renewal of Learner's License
5. Issue and renewal of Permanent Driving License
6. NOC of Driving License
7. Assignment of Registration No. to vehicles brought from other States/UTs.
8. NOC for vehicles taken to other states.

9. Transfer of Ownership.
10. Renewal of certificate of Fitness Certificate of Registration.
11. HP Endorsement and cancellation.
12. Genuineness letter to other Registering Authorities for NOC.
13. Issue of duplicate RC Book.
14. Collection of Road Tax, etc.

In Port Blair the driving test for Light Motor Vehicles & Heavy Vehicles are conducted every Wednesday and tests for two wheeler and auto at every Saturday. Fitness test for vehicles is being held from Monday to Friday. Learning test is conducted only Friday. These tests are also being conducted at Police Stations, Diglipur, Mayabunder, Rangat of North Andaman, Kadamtala, Baratang, Bambooflat of Middle Andaman, and SP (D) Office, Car Nicobar, Nancowry, Campbell Bay of Nicobar District.

Constant efforts are undertaken to improve the quality of services. The registrations of vehicles and issue of licenses have been computerized. Computers have been installed at the counters for quicker processing. Smart cards will replace the present licenses and registration certificates shortly.

Fire Service: Andaman & Nicobar Fire Service is an important unit rendering yeoman service to Islands with its 20 No. Fire Stations across the length and breadth of inhabited Islands. One can call Fire Service at Port Blair by dialing telephone No. 101, which is toll free. The Fire Service also imparts training in First Aid and Fire Fighting to citizens and Govt. employees, which all citizens should avail of. The following are the do's & don'ts in regard to fire prevention, which need a very close attention of persons: -

- (1) **Do's for Fire Prevention:**
 - i. Matches and lighters should be kept safely out of children reach.
 - ii. Leave no open fire unattended especially when children can reach it.

- iii. Make sure that children do not play with fire works except under strict supervision.
- iv. Keep Children away from kitchen and other fires.
- v. In the event of clothing fire lie flat on ground and roll. If a blanket is available wrap your self in it or rug coat etc.,
- vi. Use metal ashtrays while smoking to dispose off matches, used Cigarettes and Bidis.
- vii. All receptacles for waste should be emptied at regular intervals.
- viii. Use only one electrical appliance in one Socket.
- ix. Keep the electrical wires away from Hot & Wet surfaces.
- x. Switch off appliance after use and remove the plug from the socket.
- xi. Switch off the main switch when leaving office / houses for a long duration.
- xii. Keep the escape routes / staircases free of any obstruction.
- xiii. Get your electrical appliances checked periodically.
- xiv. Use the correct size for your fuse wire. When id doubt, consult an expert.
- xv. If leak is suspected in the cooking gas installed in the kitchen, no match should be stroked or electrical switch operated. The safest method of dealing with a gas is to ventilate the kitchen and tighten all gas valves.

(2) **Don'ts of Fire Prevention:**

- i. Do not smoke in bed.
- ii. Do not throw lighted matches, cigarette ends, pipe, bottle etc., carelessly.
Use an ashtray half filled with water.
- iii. Do not smoke near flammable liquids and gases.
- iv. Do not fill any lighter with an open fire around.
- v. In the event of clothing fire do not run.
- vi. Don't attempt to clean or treat a burn. Just cover it loosely with heavy layers of clean dry cloth. Get assistance of doctor immediately.

- vii. Don't plug too many electrical appliances in one socket.
- viii. Don't lay wires under carpet, mats or doorways. They get crushed, resulting in short circuiting.
- ix. Do not reach for any article over an open fire. Your cloths may catch fire while doing so.
- x. Don't fill a burning stove.
- xi. Do not sort inflammable liquid like kerosene and petrol in the kitchen.
- xii. Do not make naked fire in wooden kitchen. The walls of your kitchen should be make of concrete.

Island Communication: Police Radio Station with its network of 22 HF Static Stations and 187 VHF static and mobile stations is the lifeline of the Islands. It renders professional and reliable communication services round the clock, even in far-flung and scattered Islands.

Telegrams of general public in the Islands are received and through transmitted 16 locations including Port Blair, on behalf of the Post and Telegraph Department. Any person can approach Police Radio Station for its services in emergencies for transmission of messages in the event of distress, free of cost.

Besides aforesaid public services, A&N Police is rendering a number of other important services for the benefit and in favour of general public. A few of them are as under: -

Computerized Immigration control system

The A&N Islands has been declared Restricted Area for the visit of all foreigners and as such any foreign tourists arriving in these Islands, by air and sea routes, need to obtain 'Restricted Area Permit' from the immigration officer to visit places for foreign tourists in these Islands.

In order to check travel documents and complete the immigration formalities at seaport and airport, Immigration staffs has been detailed at airport as well as seaport, on behalf of FRO (Civil Authority) i.e. SP South Andaman District. The Restricted Area Permit is issued for a maximum period of 30 days to any foreign tourists visiting these islands. Further extension of 15 days is granted to foreign nationals tourists in deserving cases by FRO.

The Immigration counters at the Veer Savarkar Airport and Haddo Wharf (Seaport), has been computerized and have been functioning with the purpose of maintaining data and information regarding foreigners arriving in these Islands, departing from the islands and checking against, Look Out Cards (LOC) originated by the various immigration officers/FRROs of mainland. The particulars of foreign tourists arriving by luxury liners are also being preserved in computer.

Special Branch: Dy.S.P. (CID) supervises the work of Crime and Special Branches. It collects criminal and other intelligence inputs. It handles 'verification of character and antecedents of applicants for passport, employment, registration of associations, clubs etc. These verifications are completed between 15 to 20 days in respect of local residents. Any person can know about the status of his verification after a period of 20 days from the date of submission of documents from the office of DySP/CID at CCS building, Port Blair. It is however, to be mentioned that the professional work of Special Branch (CID), A & N Police is exempted from the provisions of the Right to Information Act - 2005.

Central Crime Station: It undertakes investigation of criminal cases assigned to it as well as on its own.

Crime Branch: Crime Records office maintains crime database for this U.T. It acts as nodal agency for coordination, as crime unit's sister agency.

POLICE CONTROL ROOM (Telephone No. 100, 03192-232100)

The Police Control Room is having a fleet of 3 PCR Vans located at different static points all over the town. Any person in distress can pass on the information about the commission of crime to Police Control Room on Telephone No.100. The PCR van will normally take hardly 5 minutes to reach the place of occurrence.

As per directions given by the Supreme Court of India, a close monitoring of investigation relating to missing/girls/women in these Islands is being done by the District SPs concerned and PHQ on day-to-day basis.

There is also a separate monitoring cell headed by DIGP (Intelligence) for monitoring the complaints relating to SC/ST, women, juvenile and minorities.