

ANDAMAN AND NICOBAR POLICE

Right to information Act 2005

17 POINT MANUAL

ii. The Powers and duties of its Officers and employees:

- 1. Director General of Police:** The Administration of the Andaman and Nicobar Police vests in the Director General of Police. He is the Head of Department of Police in A & N Islands with financial powers as delegated in schedule 5 of the Delegation of Financial Power Rules.
- 2. Dy. Inspector General of Police (Law & Order):** He assists the Director General of Police in management of the three Districts, Law and order, LOPs and JPPs, Fire Service, India Reserve Battalion, Security, Traffic, Home Guards, Police Marine Force, Disaster Management and Computerization and CIPA. He is responsible for maintenance of discipline and efficient performance all units under him.
- 3. Dy. Inspector General of Police (Intelligence):** He assists the Director General of Police. He is over all Incharge of Armed Police, Special Armed Police, Quarter Master, CID, CCS, Police Training School, Police Radio organization, Police Motor Transport, FSL, Dog Squad, Immigration & Foreigners Branch, Police Headquarters and responsible for management and maintenance of discipline and efficient performance of all units under him. He is Head of Office for all Units under him with a financial power of Rs. 50,000/-

4. **District Superintendent of Police (Middle & North Andaman District):** Presently, Superintendent of Police, South Andaman District is looking after the charge of Middle & North Andaman District. He is Incharge of All Police Stations, Out Posts and Jarawa Protection Posts under its jurisdiction with a Sub-Division i.e. North Andaman. He is responsible for the maintenance of law and order, crime prevention/detection, security and supervision of all Police Stations, Out Posts and Jarawa protections Posts under his jurisdiction which includes 05 Police Stations, 07 Out Posts, 03 JPPs & 01 LOP.
5. **District Superintendent of Police (South Andaman District):** He is Incharge of All Police Stations, Out Posts and Jarawa Protection Posts in South Andaman District, which has two Sub-Divisions i.e Middle Andaman and South Andaman, including 11 Police Stations, 05 Out Posts and 11 Jarawa Protection Posts. He is responsible for the maintenance of law and order, crime prevention/detection, security and supervision of Police Stations, Out Posts and Jarawa protections Posts. In addition to the above, he also functions as Foreigners Registration Officer (FRO) and Civil Authority in matters relating to Foreigners/Immigration and supervises the units of Security, FSL, Finger Print, Dog Squad, Traffic and Motor Vehicle Section. He also functions as Head of Office for Middle & North Andaman District with a financial power of Rs. 20,000/-.
6. **Superintendent of Police (Nicobar District):** He is Incharge of All Police Stations in Nicobar District which has one Sub-Division i.e. Campbell Bay with 05 Police Stations. He has a financial power of Rs. 20,000/-.
7. **Superintendent of Police (Armed Police):** He is responsible for supervising the Units of Armed Police, Special Armed Police, Q.M. Stores, Arms and Ammunition held in Police department for smooth and efficient functioning. Presently, Commandant IRBn is looking after the charge of it.
8. **Superintendent of Police (CID):** He assists DIGP (Intelligence), he is responsible for supervising the units of CID and PHQ.

9. **Commandant India Reserve Battalion:** He is the head of office of Indian Reserve Battalion, which comprises 1007 posts of various categories. He is responsible for discipline of the battalion which assists the local police in maintenance of law and order, disaster management, and related duties in A & N Islands. He has a financial power of Rs. 30,000/-.
10. **Sub-Divisional Police Officers (SDPO):** They are in-charge of all Police Stations and Look Out Posts in their respective Sub-Division and assist their District Superintendent of Police. A SDPO is responsible for maintenance of law and order, crime prevention/detection, security, supervision of all Police Stations, Out Posts, Jarawa Protection Posts and discipline of police personnel in his sub-division.
11. **Circle Inspectors:** The Circle Inspector shall be in charge of a circle and shall be responsible for the control and discipline of his subordinate staff, efficiency of all Police work for the preservation of peace and prevention /detection of crime therein. Presently there is only one CI post at Nancowry under Nicobar group of Islands.
12. **SHO:** Within the limits of his jurisdiction the Officer-in-Charge of a Police Station is responsible for the effective working and management of the police subordinate to him, for the prevention/detection of crime and various other duties as required by law. In order to check crime, his first aim should be to obtain correct information about criminals, vagrants and wandering gangs resident in or passing through the Police Station, and either to watch them effectively or to take such active measures against them as may be necessary.
13. **Dy.Superintendent of Police:** He is responsible for overall supervision of smooth functioning and development of the Units of which he is made in-charge and maintenance of discipline of the staff posted under him.
14. **Inspector of Police/Sub-Inspector/ Assistant Sub-Inspector:** They are responsible for assisting their superiors in ensuring smooth functioning and development of the

Unit concerned and maintenance of discipline of the staff and carry out various functions as required by law.

15. **Head Constable:** He is the leader of the group of constables and shall be responsible for execution of lawful orders of his superiors.

16. **Police Constables:** They are members of the unit concerned and responsible to carryout the duties assigned to them by their superiors in maintenance of peace, law and order and as required by law.

17. **Dy. Superintendent of Police (Criminal Investigation Department):** He shall be responsible for collection of intelligence on crimes, criminals, anti-social elements, terrorist activities, political movements, poachers etc in various parts of the islands through CID/Special Branch staff and disseminate the same to other intelligence agencies for timely action for prevention of crime and law and order situation and security threats to the nation. He is also responsible for maintaining crime data of Andaman and Nicobar Police. He shall also be responsible for investigation of crime, whenever entrusted to him.

18. **Chief Fire Officer:** He is responsible for the efficient functioning of the Fire Service Organisation and responsible for protection of life and property of public from fire. He shall personally supervise serious outbreaks of fire.

19. **Additional Divisional officer (Inspector Fire Service):** He shall be Incharge of 2 to 8 Fire Stations depending upon the size and importance of the Stations.

20. **Station Officer (SI) & Sub-Officer (ASI):** He will be in charge of a Fire Station and responsible for the maintenance of communication system, water sources including hydrants within his jurisdiction and shall be responsible for protection of life and property from fire in his jurisdiction.

21. **Leading Fire Man (HC):** He is leader of the fire crew and shall be responsible for the execution of the orders of his officer.
22. **Fireman (PC), Drivers & Others:** They shall form members of fire crew and perform duties assigned to them by the Leading Fireman or such other officers as may be in command.
23. **Police Radio Officer:** He is responsible for overall supervision for efficient and smooth functioning of the Police Radio Organisation (Island Communication) by ensuring provision of communication (HF/VHF/ POLNET) equipment and accessories at all stations including installation of aerial masts etc.
24. **Inspector (Communication) & (Operational):** They shall be responsible to assist the Police Radio Officer in ensuring smooth and efficient Police communication in the islands.
25. **Inspector (Cipher):** He shall be responsible for encoding and decoding of classified messages and safe custody of all classified documents and distribution of crypto documents to all Crypto stations in the Islands.
26. **Supervisor (Technical)/ (Operational):** They shall be the leader of the Radio Personnel on duty and responsible for speedy clearance of messages according to priority and maintenance and repairs of communication equipments and accessories.
27. **Head Radio Operator/ Radio Operator:** They are responsible to communicate messages in disciplined and quickest manner. As in-charge Police Radio Stations they shall be responsible for overall maintenance of the station and equipment placed under them.
28. **Radio Technician:** He is responsible for maintenance and repair of communication equipments/ accessories etc

29. **Head Electrical Fitter /Fitter Battery/Electrical/Diesel Mechanics:** They are responsible for maintenance and repairs of generators, batteries, petty wiring works in the police buildings.
30. **VHF Operators (HC/PC):** They are responsible for VHF communication on the channel on which they are deployed.
31. **Follower Messengers:** They are responsible for delivery of message/dak and any other official work assigned by his in-charge.