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<th><strong>RECRUITMENT RULES FOR THE POST OF SUPERVISOR TECHNICAL IN THE ESTABLISHMENT OF AND POLICE RADIO ORGANIZATION</strong></th>
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| 13 | If a DPC exists, what is its composition? | Group: B. DPC (for Promotion) consisting of:
- Chairman (i. DGPO)
- Member (ii. IGP/DIGP)
- Member (iii. Police Radio Officer)
- Member (iv. An officer from other department having technical knowledge) |
| 14 | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |
| 15 | **Duties and Responsibilities** | Attached as Annexure to Schedule – VII |
SUPERVISOR (TECHNICAL)

1. He is in-charge of Radio Workshop, Transmitting Station and Public Address System arrangement for smooth functioning of the organization.
2. He is responsible for repairs/maintenance/maintenance of log book of all equipments/instruments etc. i.e.
   1) VHF transceivers
   2) H.F Transceivers
   3) H.F. Transmitters and receivers
   4) BEST equipments
   5) P.A. Equipments
   6) Fager system
   7) EPABX Exchange and concerned accessories
   8) Computers
   9) Main battery chargers
   10) VHF battery charging
   11) Measuring instruments
   12) Voltage stabilizers
   13) Emergency lighters
   14) Battery eliminators.
3. He is responsible for proper maintenance of records relating repairs of WT/measuring equipments.
4. He is responsible for detail RTs for transmitting station round the clock duties.
5. He will detail RTs, EFs and DMs for P.A. system duty and VHF repeater station for maintenance.
6. He is responsible for the erection of Aerial masts aerial for VHF and H.F communication.
7. He is responsible for general maintenance and repair of VHF, H.F aerials and under ground remote lines.
8. He will be responsible for maintenance of communication equipments at boats, mobile VHF, static and repeater stations.
9. He will be responsible for maintenance of discipline and up keeping in the workshop and transmitting station.
10. He will bring to the notice of PRO the recruitment of spare parts for repairing of equipments and electric engine.
11. He will allot jobs to various RTs, EFs and DMs in the workshops and transmitting station and ensure proper repairs are carried out by them.
12. He will take special care and maintenance and up keep of the standby power supply Diesel Generators.
13. He will be responsible for the proper accounts of VHF communication equipments, secondary batteries and VHF batteries for issuing and receipt in the Radio workshop.
14. He is responsible for the installation and smooth functioning of P.A. system in connection with VVIPs visit and state level function.
15. He is responsible for the maintenance of the WT equipments/ VHF sets in connection with VVIPs visit and state level function.
16. He is responsible for installation of wireless equipments at various PR stations.
17. He is responsible for the survey and certifying the unserviceable equipments and to recommend for absolute.
18. He is responsible to check and give technical guidance to PR staffs to improve the communication during complaint for poor communication / breakdown of communication. In case of any difficulties it should be brought to PROs notice.
19. He will look after for proper identification service ability of the stores received from and by Quarter master stores.
20. He will be responsible for giving training/ familiarization of modern equipments time to time in Police Radio unit.
21. He is responsible to give technical guidance for repairing of out stations including R.M.Cs.
22. He will be responsible for any other authorized duty detailed by the higher authorities.